



Our volunteers proudly supported by:

Narrandera & District  
**Community Bank** Branch **Bendigo Bank**



## Festival Volunteer Application Form

**We welcome, encourage and require the support of individuals in the community to make Narrandera's flagship festival a roaring success. If you have the time and the necessary skills, please sign up to be a volunteer for Narrandera's John O'Brien Festival.**

***A smile goes a long way.***

We seek gracious, friendly, punctual, reliable, enthusiastic, cooperative and willing to have fun people to be 'the face of the festival' to the many that come from near and far.

Please complete this form to assist us with the allocation of tasks. We will aim to match your skills and needs with tasks.

### **Note the following:**

Once tasks have been allocated we will need you to attend a Volunteer induction, to brief you on your tasks and responsibilities. Further details will be provided when they become available.

If you later become unable to attend the festival, please contact the Narrandera Visitor Information Centre staff (phone 1800 672 392 or email [info@johnobrien.org.au](mailto:info@johnobrien.org.au)) as soon as possible so that the tasks can be reallocated.

You will be provided with a festival sponsor t-shirt (if you don't have one from previous years) which you will be required to wear whilst on duty, but will be yours to keep. You will also be given an official festival ID that must be worn. In some circumstances, volunteers will be provided fluoro vest and outdoor volunteers will be required to bring a hat and sunscreen. (The vests are to be returned).

If you are allocated to help with an event that requires a paid ticket for entry, one will be provided at no cost to you.

### **Nominate your preference**

Tasks where assistance is needed; include (but certainly is not limited to, so please put your hand up where you can):

- Putting out and packing up tables, chairs and marquees
- Greeting VIPs and performers
- Parade marshalling (extra training may be required)
- Collecting tickets and money at the venues
- Waiter/waitress duties
- Assisting stallholders
- Audio technical assistance
- Decoration of venues
- Promotion leading up to the festival
- Runners for the Irish trivia night
- Other: \_\_\_\_\_

If you can billet any of our visiting performers in your home, please speak with Joan Graham.



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Name .....

Address .....

BH Phone .....AH Phone .....

Mobile ..... Email .....

Gender (please circle): Male Female

Will you be over the age of 18 as of 17 March 2010? .....

Do you have a current traffic control licence? If yes, what colour? .....

Have you volunteered for the NJOBf before? .....

Times available (please circle or be more specific if need be):

Wed 17 Mar PM Thurs 18 Mar AM Fri 19 Mar AM Sat 20 Mar AM Sun 21 Mar AM

Thurs 18 Mar PM Fri 19 Mar PM Sat 20 Mar PM Sun 21 Mar PM

**Volunteer Agreement:**

I understand, acknowledge and certify that:

- I agree to provide volunteer services to Narrandera Shire Council to assist with the delivery of the John O'Brien Festival and will undertake agreed tasks and comply with OHS procedures and instructions as provided.
- As a volunteer of Narrandera Shire Council I agree to act lawfully, honestly and exercise a reasonable degree of care and diligence in carrying the functions assigned to me. I will carry out my functions in a manner that will not bring the council, including staff and volunteers into disrepute.
- No payment will be made for work performed as a volunteer worker and I state that I will not take any action against council in the future to seek payment for voluntary work performed.
- All answers and statements contained in this application form and any attachments thereto are true and complete to the best of my knowledge.
- Should I provide untruthful or misleading information, this application may be rejected or my voluntary engagement with Narrandera Shire Council subsequently terminated.
- Council may need to comply with the Child Protection Act where volunteers are working in areas with children.

I accept the terms and conditions on this application form. I agree to work the times/tasks/venues that I have offered my help for. I am a proud festival volunteer.

Signature .....

Date .....

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**Emergency contact details**

Name.....  
 Phone .....

Address .....

Office Use Only

Entered:  
 Orientated:  
 Briefed:  
 Debriefed:  
 Allocations:

*AN IMPORTANT MESSAGE ABOUT PRIVACY - All information, including personal information, collected by Narrandera Shire Council is protected by the Privacy & Personal Information Protection Act, 1998. The collection of such information by Council shall be used for Council purposes only and will assist Council to carry out its statutory obligations in accordance with the Local Government Act, 1993 and other associated legislation. Such information may be passed on to those third parties authorised by law to receive it.*